

**MINUTES OF CARLETON PLACE
PUBLIC LIBRARY BOARD**

December 18, 2019

7:00pm, Barbara Walsh Room

IN ATTENDANCE

Mike Jeays	Chair
Tim Campbell	Vice Chair / Beckwith Representative
Andrew Tennant	Trustee / Carleton Place Council Representative
Bev Rogers	Trustee / Mississippi Mills Representative
Francis Bognar	Trustee
Gloria Gray	Trustee
Meriah Caswell	CEO / Secretary / Treasurer

Absent, with regrets: Sarah Kistler

The meeting began at 7:00pm

1. Respect and Acknowledgement Declaration:

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Algonquin Anishnaabeg People.

2. Additions to and approval of the Agenda

Moved by Francis Bognar, seconded by Gloria Gray, that the agenda be accepted as presented. CARRIED.

3. Disclosure of Conflict of Interest. May declare now or at any time during the meeting. None declared.

4. Minutes from the November 28, 2019 Library Board Meeting

Bev Rogers requested that a hanging sentence in item 11d be removed. Moved by Tim Campbell, seconded by Francis Bognar, that the minutes be accepted as amended. CARRIED.

5. Correspondence

a. Incoming-

- i. December 11, 2019 – Kevin Finnerty, Assistant Deputy Minister, Ministry of Heritage, Sport, Tourism and Culture Industries. Informing the CPPL Board of changes to the Library Act by the Better for People, Smarter for Business Act, 2019

b. Outgoing- none

6. Librarian's Report from November 2019

Moved by Andrew Tennant, seconded by Gloria Gray, that the Librarian's report be accepted as presented. CARRIED.

7. Financial Report from November 2019 –

Moved by Tim Campbell, seconded by Bev Rogers, that the Financial report be accepted as presented. CARRIED.

8. Business Arising from the Minutes

- a. Better for People, Smarter for Business Act, 2019 – New legislation that changes two provisions of the Library Act: allowing permanent residents of Canada to become Library Board members, and reducing the minimum number of annual library board meetings from ten to seven.
- b. Library Assistant hiring – Tara Rasmussen has been hired as the library's new Library Assistant, on contract to September 11, 2019.
- c. Library Budget 2020 – To be discussed at Council on January 14, 2020.

9. Strategic Plan Implementation Updates

- a. Library Space Planning updates - Andrew and Meriah to meet on Friday December 20 to discuss.

10. Policy Review and Updates

- a. Procurement Policy – ongoing
- b. BL-05 Meetings of the Board – Meriah presented updates to Bylaw 05 to reflect changes to the Library Act by the Better for People, Smarter for Business Act 2019. Moved by Andrew Tennant, seconded by Francis Bognar, to accept the changes as presented. CARRIED.

11. New Business

None

12. Date of Next Regular Meeting: January 15, 2019 at 7:00pm

13. Adjournment – 7:40 pm

Signature of Chair

Signature of Secretary